

**SAINT TIMOTHY'S**  
EPISCOPAL CHURCH

**ANNUAL GATHERING**



January 30, 2022, 10:15 am Service

# ST. TIMOTHY'S ANNUAL MEETING

We are Christ's hands + feet + voice in the world

## AGENDA

**Welcome – Suzy Coen**

**Slideshow – Neil Guy**

**With Gratitudes – Suzy**

Thank you to all attending in person and via livestream  
2021 Diocesan Delegates – Vince Preston, Abigail Livingood,  
Alex Volker, Scott Andrews, Stephanie Andrews, John Wheeler,  
Gloria Blondino

Outgoing Vestry – Sarah Bunch, Rick Ballinger

Rick to remain on in advisory position as Search Committee  
liaison through the rector selection process

Assisting Priests – Pat Genereux, Bill Wolff, Milton Cole-Duvall

Deacons – Abigail Livingood, Jeanie Smith

Rector – Mary Cole-Duvall

**Call for Motions + Approval – Suzy**

Annual Meeting minutes from 2021

Nominating Committee Thank You + New Vestry Members –  
Alan Feirer, Jacob Nastruz, Alex Volker

2022 Vestry Executive Team

Vestry Exec. Team to freeze during transition year – Suzy Coen,  
Senior Warden + Mark Slocum, Junior Warden + Liz Brennan,  
Clerk + Scott Andrews, Treasurer

2022 Diocesan Delegates - Vince Preston, John Wheeler,  
Gloria Blondino, Lexi Brennan, Jenna Parker, Amy Rech,  
and Lindy Wells

**Diocese of Iowa Convention Comments – John Wheeler**

**Financial Team Update – Scott Andrews**

Endowment Update – Mary Sheldahl

**Search Committee Update – John McKinney**

**Senior Warden Remarks – Suzy**

**Rector's Remarks – Mary Cole-Duvall**

**Adjourn (Continue Worship) – Suzy**

## 2022 NEW VESTRY MEMBERS



ALEX VOLKER



JACOB NASTRUZ



ALAN FEIRER



# MEETING MINUTES 2021

## ST. TIMOTHY'S EPISCOPAL CHURCH AND SCHOOL ANNUAL GATHERING MINUTES

January 10, 2021 - Virtual Gathering with Zoom - 11:45 am

Senior Warden Suzy Coen welcomed all in attendance (38 screens) at 11:45 am.

The meeting opened with a prayer from The Rev. Mary Cole Duvall at 11:48 am.

The past year was reviewed through pictures and song. Thanks to Neil Guy for his work on this.

The minutes of the 2020 Annual Gathering were presented. Tim Goldman moved to accept the minutes as distributed, Dan Montgomery seconded the motion. The minutes were approved.

Coen thanked the outgoing Vestry members John McKinney and Bob Soddors. Coen presented the 2021 Vestry Nominees: Beth Arnold, Dave Leigh, and Darin Krantz. Bill Smith moved to accept the Vestry nominees, Tim Goldman seconded the motion. The new Vestry members were approved.

Coen thanked the 2020 Executive Committee and presented the 2021 Vestry Executive Committee nominees: Suzy Coen, Senior Warden; Mark Slocum, Junior Warden; Scott Andrews, Treasurer; and Liz Brennan, Clerk. Amy Rech moved to approve the 2021 Vestry Executive Committee. Tim Goldman seconded the motion. The executive committee was approved.

Coen thanked the 2020 Diocesan Convention Delegates and presented Gloria Blondino, Abigail Livingood, Alex Volker, John Wheeler and Vince Preston (Coordinator) as Delegates for the 2021 Diocesan Convention. Bill Smith moved to accept the Delegates, Mary Crandell seconded the motion. The Delegates for the 2021 Diocesan Convention were approved.

Deacon Jeanie Smith gave a report on the 2020 Diocesan Convention. She reviewed a new resolution that was passed at the Convention which creates a Reparations Task Force. A copy of the resolution is included at the end of these minutes. Smith will be a member of this Task Force. Each congregation is also asked to submit an annual report detailing anti-racism actions completed. In 2021 there will be 2 conventions - the regular Diocesan convention as well as a convention to elect the new Bishop.

Neil Guy gave a report on the live-streaming project. Today was the 8th live-stream service. Neil is pleased with the level of participation from the St. Timothy's community and is asking for people to join the "Stream Team" to help with live-streaming work.

Treasurer Scott Andrews gave a brief update on the financial position of St. Timothy's. A full report will be given at the Financial Town Hall in April. The \$225,000 parish hall/kitchen loan has been completely repaid - 2 years early! With much work, 2020 ended in a positive financial position. Andrews also gave a brief fiscal overview of the Faith and Grace Garden, the preschool, and the endowment fund.

Coen thanked the parishioners for everyone's faith, help, support and friendship during 2020. As a community, everyone worked together to make it a positive year. Coen continued with a review of all the accomplishments of the past year.

Coen shared that the Search Committee for a new Rector will be formed soon. Parishioners may indicate their interest or ask questions by sending an email to [transition@sttimothysiowa.org](mailto:transition@sttimothysiowa.org).

The Rev. Mary Cole Duvall shared her thanks for all the work of 2020. Reflecting on her career, Mary asked that St. Timotheans be welcoming to everyone and everything in 2021 so that we will all be ready to welcome a new Rector in 2022.

Deacon Smith offered a closing prayer and Senior Warden Suzy Coen closed the Annual Meeting at 12:45 pm.

Respectfully submitted,  
Liz Brennan, Clerk

# ADMINISTRATION

## DIOCESAN CONVENTION

2021 was a busy year for delegates to the Convention of the Episcopal Diocese of Iowa. In addition to the Annual Convention (the normal business meeting of the organization) and periodic Chapter meetings with other Central Iowa parishes, representatives also met in Special Session for the Election of the 10th Bishop of the Diocese of Iowa.

On July 31, 2021, delegates to the Special Convention met to consider the three proposed candidates for Bishop. All three nominees were impressive and exceptionally well-qualified. After multiple ballots, the Special Convention elected The Rev. Betsey Monnot to serve as the 10th Bishop of the Diocese of Iowa. We are confident that Bishop Betsey's faith, vision and commitment to the needs of the Diocese will serve us well into the future.

On October 30, 2021, delegates met virtually for the 169th Annual Convention to review Diocesan business and hear reports from various Ministries of the Diocese. The 2022 Budget was approved at this time. Delegates also considered and approved, by majority vote, various Resolutions proposed, including:

- A change to the procedure by which the number of delegates to Convention are calculated. The new system will allocate 2 delegates to each Congregation in the Diocese with less than 50 communicants; 3 delegates for Congregations with between 50 and 99 communicants; 4 delegates for Congregations with between 100 and 174 communicants; and one additional delegate for Congregations increasing with each 75 communicants above 175. (As one of the larger Congregations within the Diocese of Iowa, St. Timothy's will continue to be well-represented.)

- Continued funding for The Beloved Community initiatives concerning racial healing, reconciliation and justice.
- Encouraging continued usage by the entire Episcopal Church of The Sacred Ground curriculum, a 10-part film-and-reading-based dialogue series on race and racism.
- Directing the inclusion of Juneteenth (June 19) in the Lesser Feasts and Fasts calendar of the Episcopal Church.

Of special note to St. Timothy's Church, Bishop Alan appointed Ray Gaebler and Abigail Livingood as Coordinators for the Companion Diocese of Nzara. Bill Smith continues to serve as Treasurer for the Diocese of Iowa.

St. Timothy's Church Lay Delegates to the Annual Convention of the Episcopal Diocese of Iowa include Scott Andrews, Stephanie Andrews, Gloria Blondino, Abigail Livingood, Vince Preston, Alex Volker and John Wheeler. The Lay Delegate Coordinator for our congregation is Vince Preston (vincepreston@gmail.com).

Respectfully Submitted,

John Wheeler  
jwheeler@iowabar.org

## VIDEO STREAMING

Last year marked the first full year of streaming our Sunday services on YouTube. We began 2020 with streaming as the only way to gather in worship given the church building closure. It continues to be a valued capability after opening the church to in-person worship in May 2021.

Our two most viewed services were Christmas Eve and Easter Sunday with over 200 views each.

Our streaming worship services reach not only our members but new viewers too. We estimate that 30 percent of our subscribers are not members of St. Timothy's. Every service includes a number of first-time viewers

For the first time, we advertised our Christmas Eve Services in 2021. Most of our viewers across the three services (5pm, 9pm and 5pm encore on December 26) were first-time viewers of our services. In total, these services garnered over 400 views. We hope to build on this outreach momentum in 2022.

In 2021 we completed the technical installation we began in 2020. We added a number of cameras and microphones to the sanctuary in 2021. Our streaming technology now consists of 3 robotic cameras, 3 stationary cameras, 8 microphones, 2 audio mixing boards, a video switcher and a PC.

Respectfully Submitted,

Neil Guy, neilguy60@gmail.com

2021 STATS AT A GLANCE	
Separate Sessions/ Views	6,059
Streamed Minutes Viewed	78,492
Subscribed Viewers	171
Average View per Service before In-Person	~120
Average View per Service after In-Person	~60



# FINANCE REPORT

I would first like to acknowledge the fantastic work of our Finance Team: David Blaha, Larry Anderson, Mary Sheldahl, and Darin Krantz (Vestry Liaison). Also, a big shout out to our AMAZING bookkeeper Amy Watcher!

A complete review of our 2021 financial results and 2022 budgets will be provided at a Financial Town Hall to be scheduled in March/April. However, I am pleased to provide you with an overview of 2021 results that are just incredible and a reflection of all of your generosity.

## OPERATING FUND

We ended 2021 with a surplus of \$23.1k driven by strong non pledge, pledge, and post pledge contributions and expenses below budget as we continue to slowly reopen. The Vestry approved a motion to allocate the surplus to strengthen personnel, building, technology and organ replacement reserves, as well as, to tithe to our Endowment fund.

We are also increasing our 2022 budget commitment to the Diocese:

- Increase Personnel reserve \$5.8k
- Increase HVAC reserve \$2.0k
- Create new Red Door reserve \$6.0k
- Increase Instrument reserve (Organ Replacement) \$2.0k
- Increase Worship/Technology Maintenance reserve \$2.0k
- Tithe to the Permanent Capital Fund in our Endowment \$2.3k
- Increase 2022 budget Diocese Pledge \$3.0k

The 2022 operating fund budget is -1% less than our 2021 budget driven by a slight reduction in planned personnel and building expenses. Pledge commitments were amazingly flat despite a 20% loss in pledges from families that are no longer with us. You stepped up in your 2022 pledge commitments along with some new families finding St. Timothy's in these extraordinary times.

## FAITH & GRACE GARDEN

The garden ended 2021 with a surplus of \$2.3k despite a \$6.1k increase over budgeted expenses driven primarily from a garden assistant hired during harvest due to the abundance of crops generated from the Greenhouse and Mark Marshall and Tim Goldman's extraordinary work. Your generosity in financial support of the garden made it happen. In addition to the operating surplus, the garden raised \$30.5k from grants, gifts and a plant sale to fund a tractor.

The Garden's 2022 budget is slightly more than twice the 2021 budget reflecting expenses associated with the expanded harvest activity. This leap of faith is heightened by a loss of grant funding from organizations that have cut back on their donation activity. Similar to 2021, the garden can sure use all of our financial generosity and support to meet its financial plan.

## PRESCHOOL

The Preschool was put on pause at the completion of the school year in July stemming from a number of pandemic factors. The preschool balance sheet sits at \$37.3k thanks to prudent fiscal management over the last several years in addition to support provided by the COVID-19 relief act. The Vestry is assessing future preschool opportunities and needs in our community.

For more information regarding this assessment, please contact Liz Brennan at [ejcb@me.com](mailto:ejcb@me.com)

## ENDOWMENT FUND

In December, the endowment fund received a \$12.0k gift. As of 12/31/2021, the fund balance is \$266.7k in the following accounts:

- Capital Permanent Account \$162.0k
- Columbarium Account \$82.4k
- Community Outreach Account \$22.3k

A few other general updates. We recently completed an independent audit of our financials from the accounting firm LWBj. The report was clean with no major findings. Additionally, Jana Montgomery has agreed to be a backup to our bookkeeper Amy and has begun training. Thank you very much Jana—this is a blessing.

In this time of uncertainty, our faith reminds us of a calling to be Christ's hands and feet on earth - to reach out to others and offer support and care. I am inspired by our community and all that you do at St. Timothy's to live the word. God blessing for a healthy and prosperous new year.

Respectfully Submitted,

Scott Andrews, Treasurer, [scottandrews143@gmail.com](mailto:scottandrews143@gmail.com)

## EVERGREEN OUTREACH, LLC

With much prayer and planning, the vestry approved the formation of Evergreen Outreach, as a vehicle to support current and future outreach ministries with fundraising, communications, and organizational development.

The articles of Incorporation were submitted to and accepted by the Iowa Secretary of State on December 22, 2021. Evergreen Outreach, LLC was created under Section 501(c)(3) of the federal tax code for charitable purposes including fostering community outreach and non-profits in the Des Moines area.

If you have questions, please contact Scott Brennan at [scottbrennan1985@gmail.com](mailto:scottbrennan1985@gmail.com) or 515-778-5122

## ENDOWMENT

St. Timothy's Endowment Fund is held at the Community Foundation of Greater Des Moines. The value of the Fund increased during 2021 due to market gains and a \$12,000 donation to the Capital Permanent Endowment Fund, resulting in a balance of \$266,000.00 for the 3 sub-funds comprising our Endowment.

The vestry approved new updated endowment policies this year.

Discover the benefits of a gift given now or a planned gift in the future. Supporting St. Timothy's Episcopal Church through gifts to our endowment provides an effective way for you to leave a lasting legacy that will insure the future ministry of the church and the continuing upkeep of our church building and grounds.

Contact Mary Sheldahl, Endowment Co-Ordinator at [mtsheldahl@q.com](mailto:mtsheldahl@q.com) or cell 515-229-7069 and home 515-225-3826, or Rev. Mary Cole-Duvall for more information on how you can make a contribution to St. Timothy's Endowment Fund.

## END OF YEAR OPERATING FUND 2021

OPERATING FUND	EOY 2021	ACTUAL	BUDGET
<b>INCOME</b>			
Regular Pledges*	\$ 34,324	\$ 410,600	\$ 393,008
Loose Plate/Non-Pledge	\$ 7,100	\$ 28,930	\$ 11,798
Easter/Christmas	\$ 790	\$ 990	\$ 6,500
Altar Flowers & Candles	\$ 1,260	\$ 3,416	\$ 2,550
Rentals	\$ (80)	\$ 280	\$ 500
Interest	\$ 133	\$ 1,594	\$ 835
Other Revenue	—	—	—
Internal Transfer	—	—	\$ 20,995
Preschool Reimbursements	—	\$ 5,440	\$ 9,744
<b>TOTAL INCOME</b>	<b>\$ 43,527</b>	<b>\$ 451,251</b>	<b>\$ 446,430</b>
<b>EXPENSE</b>			
Diocesan Pledge	\$ 4,249	\$ 50,657	\$ 50,000
Community Ministries	\$ 300	\$ 3,600	\$ 3,600
Christian Formation	\$ 39	\$ 1,589	\$ 2,788
Music	\$ 1,346	\$ 8,003	\$ 6,895
Liturgy	\$ 601	\$ 7,632	\$ 7,480
Pastoral Ministry	\$ -	\$ 259	\$ 700
Parish Life	\$ 236	\$ 537	\$ 3,800
Personnel	\$ 20,417	\$ 201,353	\$ 219,925
Administration	\$ 2,013	\$ 16,009	\$ 16,746
Communications	\$ 827	\$ 4,907	\$ 5,009
Property	\$ 18,079	\$ 133,574	\$ 129,487
Surplus Administration	\$ 23,130	\$ 23,130	
<b>TOTAL EXPENSE</b>	<b>\$ 71,235</b>	<b>\$ 451,251</b>	<b>\$ 446,430</b>
<b>Excess Income/Expense</b>	<b>\$ (27,708)</b>	<b>—</b>	<b>—</b>

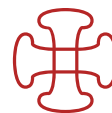
## 2022 APPROVED BUDGET

OPERATING FUND	FINAL
<b>INCOME</b>	
Loose Plate	\$ 2,500
Non Pledge Contributions	\$ 15,000
Pledges	\$ 394,055
Easter/Christmas	\$ 6,500
Flowers, Candles, VBS, Rentals	\$ 3,550
Interest	\$ 1,200
Designated Funds Transfer	\$ 20,908
Preschool Reimbursements	
<b>TOTAL INCOME</b>	<b>\$ 443,713</b>
<b>EXPENSE</b>	
Diocesan Pledge	\$ 53,000
Community Ministries	\$ 3,600
Christian Formation	\$ 2,940
Music	\$ 8,840
Liturgy	\$ 6,650
Pastoral Ministry	\$ 1,000
Parish Life	\$ 3,800
Personnel	\$ 214,200
Office	\$ 16,195
Communications	\$ 5,043
Property	\$ 128,445
<b>TOTAL EXPENSE</b>	<b>\$ 443,713</b>

## 2022 ANNUAL GIVING

BY THE NUMBERS		
Total Operating Pledges	108	\$394,055
No Pledge	2	
Increased Pledges	49	\$ 217,893
New Pledges	13	\$ 27,744
Stayed the Same	34	\$ 126,998
Went Down	10	\$ 21,420
2022 Total	108	\$ 394,055





## SEARCH COMMITTEE

Since its initial meeting in March, 2021, the Search Committee has enlisted the help of the entire parish in responding to our parish survey to help us define the leadership we expect from our next rector.

Using a survey tool developed by Holy Cow Consulting, the parish survey demonstrated that St. Timothy's is a parish of high energy and high satisfaction. Our members believe that participation in church is important and enriches our lives in the world. Across all age groups, the top three priorities identified through the survey are to: 1) make changes to attract families with children and youth; 2) develop and implement a strategy to reach new people and incorporate them in the life of the church; and 3) create more opportunities for people to form meaningful relationships (small groups, nurtured friendships, shared meals). Younger members less than age 35 are particularly interested in outreach activities to reach those on the margins of society. Older respondents recognize that newcomers need to follow them in the pews to ensure the ongoing viability of the parish and thus have particular interest in attracting new persons and incorporating them in the life of the church.

We identify ourselves as progressive and flexible in worship style. Survey results suggest a correlation between our willingness to make change and our goals to attract more persons to our membership. We are friendly and welcoming but think we can benefit from additional training on ways to welcome newcomers.

We want a rector who engages people with a message that connects our Biblical tradition and teachings to our lives in the world. Our rector should demonstrate genuine care and concern to our members in their time of need. We expect high quality worship with spiritual content that helps us expand our outreach. We support an environment where there is a place for everyone at the Lord's table.

We want to be challenged by a rector who can help us exceed our dreams, including preaching, membership growth, and joyful worship. We encourage candidates interested in helping us shape our future, including those from under-represented groups such as indigenous persons, LGBTQ and other minority groups, to express their interest in becoming our next rector.

With these survey results in mind, and guided by the Search Prayer developed by the Committee, we developed several tools to assist in our deliberation. These include our Parish Profile, designed by Abby Luhrs and written by the Committee with the able assistance of Jennie McKinney and Deacon Jeanie Smith. To complement the Parish Profile, Colleen Krantz used her abundant skills as a documentary filmmaker to produce a video featuring some of the most prominent aspects of parish life. Parishioners interviewed for the video included Mark Marshall, Harry Swanson, Max McGill, Marjorie Joelson, Stephanie Andrews, Harry Swanson, Don Agee and Gene Gardner. Julie Feirer placed all these materials on our website so they are accessible to all.

These components of our parish overview were used by the diocese to advertise our position in both The Living Church and Episcopal News Service.

Guided by the able assistance of Diocesan Transitions Consultant Steve Godfrey, the Search Committee met regularly to develop questions for candidates and worked with the vestry to develop a compensation and benefits package designed to attract candidates.

After receiving applications vetted by the diocese, the Committee began interviews in December. As part of our evaluation, the Committee viewed online sermons, mini-auto biographies, annual reports and conducted reference checks with finalists. Members of the Committee have made personal visits to the current parishes of those selected for final consideration and have made recommendations to the vestry regarding those candidates we believe meet our criteria.

Throughout the entire search process, we have asked the Holy Spirit to guide our deliberations and to help us discern the best candidate to guide us in the future.

With the recommendations made to the vestry, the Search Committee has completed its work. Thank you for your care, concern and prayers as we did our best to represent you.

Respectfully submitted,

Alexandra Bylund, David Giildenzopf, Marjorie Joelson, Maggie McGill, John McKinney III, Uzo Okopiri, Dan Montgomery, *Chair*

# AS 2022 BEGINS...

## REOPENING

The St. Timothy's reopening team continues to meet regularly to assess the current health characteristics of Covid-19 in our community and make recommendations based upon guidance from the Diocese and the immediate needs of our congregation. The Diocese has also recently released updated guidelines regarding Covid-19 protocols associated with fully reopening (these can be found on their website at <https://www.iowaepiscopal.org/abounding-in-hope>). Currently there are no major changes to how we are worshipping but we will continue to meet, assess, adjust, and follow the lead of Bishop Betsey Monnot as we move into 2022.

With the current increase in cases in our community, and as per the Diocesan guidelines, we are currently back into Phase 1. As opposed to 2020, Phase 1 does not require that we are 100% virtual but we do want to be cognizant of the current covid protocols and continuously update as required to keep everyone as safe as possible.

Worshippers are strongly encouraged to get vaccinated and boosted as they are able. Masks are required at all worship services and physical distancing is strongly encouraged. Masks are also required at this time for all office visitors. We will temporarily be going back to one cantor per service instead of the full choir. Communion wafers will continue to be distributed and small bowls of wine will be available and optional for those who desire to dip (intinct) their wafers.

Children Living the Word will continue to be offered in the Parish Hall during the 10:15 am Sunday service. Hospitality will also be available in the Parish Hall after the 10:15 am service with modifications. We encourage those who join to keep physical distance from others not in their "pod", keep to a maximum of 3 people per table, and continue to wear masks except when drinking or eating. Hospitality offerings will also be provided in packaging that allows them to be taken to-go.

Livestreaming will continue to be offered as an option to view our Sunday 10:15 am services. Join us anytime! Please subscribe to our YouTube channel (<https://youtube.com/c/SaintTimothysIowa>) to stay up to date on upcoming services and to join in the conversation. This is a highly recommended way to stay connected when you cannot be present or prefer to remain virtual.

Thank you to everyone for your patience and cooperation as we continue our efforts to provide a safe space to worship and work! The reopening team will continue to meet regularly to review and adjust as required.

**If you have any questions or comments for the team, please feel free to contact Suzy Coen at 515-238-2837 or email at [suzycoen@gmail.com](mailto:suzycoen@gmail.com).**

## SAFE CHURCH, SAFE COMMUNITIES:

There's a new policy regarding safety in our churches. All church leaders will be required to take on-line courses to ensure that we are all aware of the policies and procedures required to keep our children and youth, and ourselves, safe. More details will be forthcoming soon. Keep an eye open.

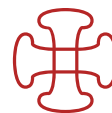
**For more information, contact Liz Brennan, [ejcb@me.com](mailto:ejcb@me.com)**

## DISMANTLING RACISM

Our diocese, through its creation and support of the Beloved Community Initiative, has asked all church leaders to take the Dismantling Racism training. Those of us who've taken this 4-hour course can tell you, "This stuff is great!" Training sessions occur over Zoom and have been scheduled for Saturdays, February 12, April 2, and June 4. Just make time and do it! Here's the link to register: <https://becomingbelovedcommunity.org/telling-the-truth>.

**For more information contact, Jeanie Smith, [deacon@sttimothyiowa.org](mailto:deacon@sttimothyiowa.org)**





## ADULT FORMATION

### ADULT FORUM

Each Sunday from 9-10am, we offer an adult education/formation program on the lower level. We try to present short videos or other programming that sparks discussion of spiritual practices, social justice issues, life lessons, Biblical history and lots more. We strive to put the emphasis on discussion among ourselves and to make each week accessible to all without the need to have been present the previous week.

**Contact: Deacon Jeanie Smith.**

### BIBLE STUDY

Bible Study is offered on Thursday mornings from 9:30-11am in the Parish Hall. Study topics have ranged from individual books of the Bible (eg, Acts of the Apostles, Revelation) to historical figures/saints (eg, Paul, Dietrich Bonhoeffer) to topics (eg, what happens to us when we die/who or what is the Holy Spirit).

**Contact: Deacon Jeanie Smith.**

### BOOKS, BREW AND BANTER

Our book group meets weekly on Friday mornings, both via Zoom and in person in the Parish Hall from 10-11:30am. We alternate between fiction and non-fiction, sometimes secular and sometimes spiritual.

**Contact: Julie Feirer.**

### SMALL GROUP

We also had a Small Group for Adult Formation called "Discovery". That group met and focused on learning about and leaning into their Baptismal Covenant. We used the book *Your Faith, Your Life: An Invitation to the Episcopal Church* as a source of basic information as well as a conversation starter for discussions. We concluded class by meeting in person for an Instructed Eucharist". When Bishop Scarfe came they were able to be received, confirmed and have their faith reaffirmed.

Small Group life at St. Timothy's has been a time to experiment with different spiritual practices during Lent 2021. The group met on-line Wednesday evenings during Lent with time to learn about and to try different practices to become familiar with a variety of them and to develop some rhythms and discipline around them. In Advent we offered another Small Group Experience using the Sanctified Art materials the parish was using for worship. The Theme was Close to Home and for four Mondays a group met in person to explore a different facet of Home through art making, reflection, music, and scripture.

**For adult formation opportunities, please reach out to staff contact Deacon Jeanie Smith at [deacon@sttimothyiowa.org](mailto:deacon@sttimothyiowa.org)**

## CHILDREN & YOUTH FORMATION

**For children and youth formation opportunities, please reach out to staff contact Heather Preston at [formation@sttimothyiowa.org](mailto:formation@sttimothyiowa.org)**

Starting February 6 (barring more Covid delays) we will start our year in Christian Formation. A brief synopsis of the classes is below. Please note that the K-3 and 4-5 classes are held between 9:00-10:00 before the 10:15 service and CLW is held during the 10:15 service itself. Each class will have 1 teacher and 1 parent helper. All parents will be serving on a rotating schedule.

### K-3

We will be holding a K-3 Godly Play class. This type of class is interactive with the children: the storyteller will use objects that represent aspects of the story and make it easier to visualize for them. The teacher will end with "wondering" questions to help the children try to connect to the story in their own way and find their way into their own faith. It will have been a couple of years since many of our children were in Godly Play, and for others it will be their first time so we will be easing into a new groove for our kids. We will be working on a lot of the "Spring" stories: Parables and working up to Jesus' end earthly death around Easter, followed with the Pentecost story before wrapping up for the year.

### 4-5

We will be holding a 4-5 Welcome to the Bible Class. Each child will get their own Bible and as a class will read sections of the Bible and will stop and let the children explore the stories they know in the way they were actually written and with more detail. We usually have the children read one of the gospels in the spring so it will coincide with what will be going on within the services (Lent).

## CHRISTIAN FORMATION CONTINUED

### CHILDREN LIVING THE WORD (CLW)

CLW is a mini liturgical lesson combined with showing our children how we become the “hands and feet of Christ” in our everyday lives. Each month our church has a charity be a “2nd Sunday Partner” and we accept offerings for that charity. We try to incorporate this into CLW by discussing the charity’s mission and purpose and then read a children’s book that brings the children to a place where the charity is more accessible to them. At the same time, if possible, we try to also incorporate a piece of the week’s liturgy into the topic as well (assuming it fits with the charity in some way). Finally, we have our “hands and feet” piece that is related to that Sunday partner. We have made casseroles for the Salvation Army, made scarves for the homeless, made cards for shut ins and those hospitalized, painted a painting for the Women at the Well, planted and harvested food in the garden, created crafts and food to sell, discussed ways to fight inequality, how to welcome others into the church, how to be more accepting of others, and so much more. We do everything with intention so that our children know what it means to be a kind human.

### LOOKING FORWARD: VOLUNTEERS AND VBS

Prior to Covid, we have traditionally held Vacation Bible School each summer (typically in early June or early August) in a Monday night – Thursday night format. In 2020, it was completely virtual and in 2021 it was a 1-day, mostly outside format. Now in 2022, I know that things are uncertain with Covid, but if possible, we would like to return to an in-person Monday night – Thursday night format and try to do as much of it outside as possible. In order to accomplish this, however, I will need lots of volunteers to

assist me. In the past we have also partnered with other churches (St. Andrews and St. Pauls) and I will be reaching out to them to see if they would be interested in participating once again, but even if they agree to partner/participate with us, I need lots of St. Timotheans to step up and help or it will not be able to happen. I would like to start discussing plans no later than the end of February so that we can hit the ground running. Please contact me ASAP so that we can begin formulating ideas. You can reach me at 515-577-5958 or at [formation@sttimothyiowa.org](mailto:formation@sttimothyiowa.org).

### PRE-CONFIRMATION

Christian Formation for the 6-9th grades is a group of 14 students in a Pre-Confirmation class. We are exploring faith, the Episcopal tradition, and the community of St. Timothy’s through life together and through worship.

We have been meeting monthly since September on the second Wednesday evening. Then for September, October, and November on the first Sunday of the month we experienced “Wild Church” which was to walk to a park or a mission and spend time there in worship, work and play depending on the location.

Some but not all of the 14 students in the Pre-Confirmation class will be Pilgrims on the Justice Journey this coming June. We are currently learning about the Civil Rights Movement and the pilgrimage will take us to Alabama and Mississippi to see sites important in piece of our American History. We are learning about the history of racial inequality and the struggle for racial justice in America and what it means biblically in both the Old Testament and the New Testament.

## OUTREACH

For outreach opportunities, please reach out to staff contact Deacon Jeanie Smith at [deacon@sttimothyiowa.org](mailto:deacon@sttimothyiowa.org).

### SECOND OFFERING PARTNERS

Each month a different organization is featured to receive our second offering financial gifts. We “showcase” that organization in our eTimeline as well as in our “minute for mission” talks during our Sunday morning services. We try to focus on organizations where our parishioners volunteer.

**Contact:** Pat Prijatel, [patricia.prijatel@drake.edu](mailto:patricia.prijatel@drake.edu) or Wava Shirbroun, [2ongoldenpond@gmail.com](mailto:2ongoldenpond@gmail.com)

### ANGEL TREE

Each November and December, we select some families for whom we provide Christmas gifts. The coordinator finds and contacts the families, gets Christmas wants and needs from the family members, and publicizes those wants and needs to our parishioners. In addition, the coordinator finds volunteers to help sort and deliver the gifts prior to Christmas.

**Contact:** Jeanie Smith, [deacon@sttimothyiowa.org](mailto:deacon@sttimothyiowa.org)

### YOUTH JUSTICE INITIATIVE

St. Timothy’s provides a location each Thursday night for YJI’s Study Table. Young people come for a hot meal and some homework help, in addition to building relationships in talk and games.

**Contact:** Stephanie and Scott Andrews, [ssa143@gmail.com](mailto:ssa143@gmail.com)



## OUTREACH CONTINUED

### FAITH AND GRACE GARDEN

The Faith and Grace Garden provides organic produce to hungry people all over the Des Moines metro area. In addition, the greenhouse enables the Garden to provide seedling plants to other community gardens all over the city.

**Contact: Mark Marshall, [wmmarshall@msn.com](mailto:wmmarshall@msn.com) or Tim Goldman, [timothyjgoldman@gmail.com](mailto:timothyjgoldman@gmail.com)**

### BACKPACK MINISTRY

Our Backpack Ministry supplies four food-insecure families with one week's groceries each month. The coordinator creates a schedule of donors and recipients and provides each weekly donor with a grocery list supplied by the recipient.

**Contact: Sue Genereux, [vectis49@gmail.com](mailto:vectis49@gmail.com)**

### CENTER FOR SOCIAL MINISTRY

CSM provides poverty awareness and social justice education programs. Many parishioners at St. Timothy's have become engaged in working for gospel justice through these programs.

**Contact: Kay-Kay Saunders, [kevinkaykay@yahoo.com](mailto:kevinkaykay@yahoo.com)**

### JOPPA

St. Timothy's parishioners help the JOPPA ministry to those people who are without homes in two ways. Monthly, a meal is created that can be delivered to those who shelter in tents and under bridges.

Contact: Maggie McGill. Other volunteers work in JOPPA's Homeless Resource Center.

**Contact: Sarah and Clayton Bunch, [sj.bunch626@gmail.com](mailto:sj.bunch626@gmail.com)**

### CASSEROLE MAKING

St. Timothy's has for many years worked to supply breakfast casseroles for needy people. Casseroles are created in parishioners' own kitchens or in the church's kitchen and stored in the freezers at church for monthly delivery to local food pantries, Salvation Army trucks, the domestic violence shelter and other outlets.

**Contact: Scott Andrews, [scottandrews143@gmail.com](mailto:scottandrews143@gmail.com)**

### WOMEN AT THE WELL

W@W is a "prison congregation" that not only offers worship services in the women's prison at Mitchellville, but also trains and organizes Reentry Teams to support women as they reenter society. St. Timotheans have served on a number of reentry teams and will continue to do so as volunteer activity resumes at the prison following the pandemic.

**Contact: Sharelle Moranville, [sharellemoranville@mac.com](mailto:sharellemoranville@mac.com) or Jeanie Smith, [deacon@sttimothyiowa.org](mailto:deacon@sttimothyiowa.org)**

### FREESTORE

The FreeStore provides gently-used furniture and household goods free of charge to victims of domestic violence and to other needy families. The FreeStore was founded at St. Timothy's and still has strong connections in our congregation.

**Contact: Larry Anderson, [larry@andersonmail.com](mailto:larry@andersonmail.com)**

### ARCHBISHOP SAMUEL PENI/ DIOCESE OF NZARA

St. Timothy's has a long and mutually beneficial relationship with both the Diocese of Nzara (South Sudan) and with Archbishop Samuel Peni's Province of Western Equatoria. Many members of St. Timothy's have visited Nzara and have hosted Archbishop Samuel and Bishop Richard when they have visited us. We continue to provide both funds and needed items and always to continue our prayerful ministry with this very special place.

**Contact: Abigail Livingood, [discovery@sttimothyiowa.org](mailto:discovery@sttimothyiowa.org) or Jeanie Smith, [deacon@sttimothyiowa.org](mailto:deacon@sttimothyiowa.org)**

## OPPORTUNITIES TO SERVE

### EVERY 4-6 WEEKS | LITURGY

Altar Guild | 5 PM or 10:15 AM | Contact Abigail Livingood, [discovery@sttimothyiowa.org](mailto:discovery@sttimothyiowa.org)

Usher | 5 PM or 10:15 AM | Contact Scott Andrews, [scottandrews143@gmail.com](mailto:scottandrews143@gmail.com)

Acolyte (4th grade and older) | 10:15 AM |  
Contact John Wheeler, [jwheeler@iowabar.org](mailto:jwheeler@iowabar.org) or  
Vince Preston, [vincepreston@gmail.com](mailto:vincepreston@gmail.com)

### WEEKLY - PROGRAM YEAR

YJI Study Table | Mentoring, Food Prep  
Contact Stephanie Andrews, [ssa143@gmail.com](mailto:ssa143@gmail.com)

### AT HOME

Casserole Baking | Food for Our Neighbors in Need  
Contact Scott Andrews, [scottandrews143@gmail.com](mailto:scottandrews143@gmail.com)

### SEASONALLY

Angel Tree Coordinator | December

Contact Jeanie Smith, [deacon@sttimothyiowa.org](mailto:deacon@sttimothyiowa.org)

Faith + Grace Garden | Planting, Weeding, Watering, Harvesting,  
Deliveries | Contact Tim Goldman, [timothyjgoldman@gmail.com](mailto:timothyjgoldman@gmail.com)

Flower Delivery Coordinator | Christmas and Easter | Contact  
Mary Cole-Duvall, [rector@sttimothyiowa.org](mailto:rector@sttimothyiowa.org)

### OCCASIONALLY

Parish Life | Committee Members

Contact Suzy Coen, [suzycoen@gmail.com](mailto:suzycoen@gmail.com)

## OUTREACH

2nd Offering Coordinators	Pat Prijatel, Wava Shirbroun
Resource	Jeanie Smith
JOPPA	Maggie McGill, Sarah + Clayton Bunch
Diocese of Nzara	Abigail Livingood
Archbishop Samuel	Jeanie Smith
Faith + Grace Garden	Mark Marshall, Tim Goldman
YJI Study Table	Stephanie + Scott Andrews
Faith + Food Fund	Rector
FreeStore	Jeanie Smith
Salvation Army Casseroles	Scott Andrews
Women at the Well	Jeanie Smith
Center for Social Ministry	Kay-Kay Saunders
Backpack Ministry	Sue Genereux
Angel Tree	Jeanie Smith
Outreach Vestry Liaison	OPEN

## LITURGY

Music	Don Agee
Altar Guild Coordinator	OPEN
Acolyte Coordinators	Vince Preston John Wheeler
Funeral Coordinators	Annie Waskom
Chalice Bearers	Jana Montgomery
Lector / Litanists	Dan Montgomery
Ushers	Scott Andrews
Sight + Sound	Neil Guy
Sacraments	Rector
Flower Guild/ Seasonal Décor/ Weekly Décor	Tammy Guy OPEN
Liturgy + Music Vestry Liaison	Dave Leigh

## CHRISTIAN FORMATION

Children's Formation Coordinator	Heather Preston
Confirmation	Rector
Middle School Formation	Abigail Livingood
HS Formation	Maggie McGill
Youth Activities	Jacob Nastruz
Youth Pilgrimage	Abigail Livingood
Adult Formation Coordinator	Jeanie Smith
Books, Brew, Banter	Jeanie Smith
CF Vestry Liaison	Beth Arnold (Children) OPEN (Youth)

## ADMINISTRATION

Senior Warden	Suzy Coen
Junior Warden	Mark Slocum
Clerk	Liz Brennan
Treasurer/Finance Team	Scott Andrews
Finance Vestry Liaison	Darin Krantz
Financial Coordinator	Amy Wachter
Building Coordinator	Bob Soddors
Parish Coordinator	Jennie McKinney
Campus Coordinator	Dan Montgomery
Sexton	Jovan Sankovic
Childcare	Martha Van Howeling
Communications	Jennie McKinney, Abby Luhrs, Julie Feirer, Neil Guy
Special Gifts	Gene Gardner
Executive Team (Vestry)	Suzy Coen, Mark Slocum, Liz Brennan, Scott Andrews
Everyday Stewardship	Suzy Coen
Endowment Fund	Mary Sheldahl, Rector
Safe Church	Liz Brennan, Jeanie Smith
Columbarium	Dan Montgomery
Search Team Coordinator	Dan Montgomery Rick Ballinger, Vestry Liaison
Offering Counters	Larry Anderson
Audit	Amy Wachter, Scott Andrews

## PARISH LIFE

Kitchen Manager	Sandra Marshall
First Sunday Breakfast	Scott Brennan, Scott Andrews
Sunday Hospitality	Parish Life Team
Funeral Receptions	Sandra Marshall
Men's Lunch Club	Bill Smith
Parish Life Team Vestry Liaison	Suzy Coen

## PASTORAL MINISTRY

Prayer Team / List	Bev Blaha
Notes of Care	Dale and Susan Vande Haar
Home Visitation	Brother Stephen
Lay Eucharistic Ministers	Mary Crandell, Rector
Manna from Heaven	Maggie McGill
Grief + Renewal	Wava Shirbroun
Xmas/Easter Flower Delivery Coordinator	OPEN
Pastoral Care Vestry Liaison	Dave Leigh

## SPECIAL PROJECTS

Instrument Replacement	Don Agee, Dave Leigh, Alan Feirer, Rector
Sacristy Renovation	Annie Waskom, Sally Wood, Suzy Coen, Bob Soddors, Rector
Preschool Needs Assessment	Liz Brennan, Rector
Evergreen Outreach 501c3	Scott Brennan, Elizabeth Mansfield, Kim Harman
Altar Guild Reorganization	Amy Rech, Abigail Livingood, Rector
Re-Opening Team (COVID-19 Protocols)	Suzy Coen, Amy Rech, Abby Luhrs, Heather Preston, Jeanie Smith, Rector

## STAFF

Jennie McKinney	Parish Coordinator
Amy Wachter	Financial Coordinator
Heather Preston	Children's Formation Coordinator
Don Agee	Music Director
Jovan Sankovic	Sexton
Jeanie Smith	Deacon
Abigail Livingood	Deacon Seminarian (June 1, 2022)
Mary Cole-Duvall	Rector (June 30, 2022)